

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>San Francisco AIDS Foundation</u>	Division/Section	<u>Population Health Division</u>	
		Dir., Pop. Health Div.	<u>Tomas Aragon MD, DrPH</u>	
Address	<u>1035 Market Street</u>	DPH Administrator	<u>Tracey Packer, Director, CHEP</u>	
	<u>San Francisco, CA 94102</u>	Program Administrator	<u>John Melichar</u>	Phone <u>437-6221</u>
Contact	<u>Richard Hill, Director Govt. Contracts</u>	Contract Analyst	<u>Irene Carmona</u>	Phone <u>554-2652</u>

Request for approval of a new contract with the San Francisco AIDS Foundation, in the amount of \$359,472 which includes a 12% contingency, to provide PrEP Navigation Services, for the period January 1, 2016 through June 30 2017 (1.6 years).

Sole Owner
 Non-Profit
 DBE
 RFP- Number: 24-2015
 Date: 8/26/15
 New
 Renewal
 Mod
 Sole Source - Approval Date: _____

Number of years DPH has been doing business with this organization: 20+

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	01/01/16-06/30/17	
Funding Sources:			
General Fund FY 15-16		\$207,519	\$207,519
General Fund FY 16-17		\$113,438	\$113,438
12% contingency		\$38,515	\$38,515
TOTAL PROGRAM		\$359,472	\$359,472
Contract FTE		Year 1 = 4.25	Year 1 = 4.25
		Year 2 = 1.66	Year 2 = 1.66

PROPOSED:

<u>Mode(s) of Service & Unit of Service Definition</u>	<u>No. Of Clients</u> <u> Duplicated</u> <u> X Unduplicated</u>	<u>Number</u> <u>Of</u> <u>Units</u>	<u>Unit</u> <u>Cost</u>
Year 1			
PrEP Navigation Services (1 UOS = 1 hour of navigation)	145	435	\$158
PrEP Nurse Practitioner Hours (1 UOS = 1 hour of NP time)	694	694	\$202
Year 2			
PrEP Navigation Services (1 UOS = 1 hour of navigation)	350	1,050	\$108

Explanation of Service:

Under this contract, the San Francisco AIDS Foundation (SFAF) will provide Pre-Exposure Prevention (PrEP) Navigation Services to persons at high risk for HIV in San Francisco who express interest in initiating PrEP and are determined to be eligible, including non-gay-identified Men who have Sex with Men (MSM) of color, transwomen, and/or Intravenous Drug Users (IDUs). Clients may self-refer or be referred by HIV test counselors at the time of HIV testing. A client is scheduled for an appointment with a PrEP Navigator on the same day as a medical visit, at which time they will have a full medical evaluation for PrEP initiation by a nurse practitioner. PrEP navigators are supported by the Nursing Director while providing case management and supported by the Magnet Director and SFAF’s Chief Medical Officer, who will review materials.

PrEP navigation and PrEP prescriptions are available simultaneously, approximately 60 hours a week through SFAF, with six days a week at Strut (470 Castro Street), and at least one day a week at 1035 Market. The PrEP Navigators’ primary responsibilities are to 1) assist in insurance and medical provider selection, 2) provide paperwork assistance for insurance or co-pay assistance programs, 3) provide case management to help stabilize clients’ lives or assist with medication adherence and 4) provide education to clients, as well as to SFAF staff.

This contract adds additional funding and staff to an existing PrEP program at SFAF. The first six months of the contract include support for Nurse Practitioners who perform medical evaluation and provide PrEP prescriptions; this accounts for the larger allocation during this time period, but these positions will be supported by other funding sources as of July 1, 2016. Costs for the nurse practitioner hours are higher than for the navigators due to higher salaries. Costs for PrEP navigation services are anticipated to be higher in year 1 due to staff hiring and training requirements.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required. The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Listing of Board of Directors and Executive Director:

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Recommendations:

The Department recommends approval of this contract.